

# UNIDIOM making sense

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## CREATIVE SERVICES

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# DISCLAIMER

## LIABILITY FOR CONTENTS

The contents of our pages have been prepared with the greatest care. However, we cannot assume any liability for the correctness, completeness and topicality of the contents. As a service provider, we are responsible for our own content on these pages in accordance with § 7 para. 1 of the German Telemedia Act (TMG). According to Sections 8 to 10 TMG, however, as a service provider we are not obliged to monitor transmitted or stored third-party information or to investigate circumstances that indicate illegal activity. Obligations to remove or block the use of information in accordance with general law remain unaffected by this. Any such liability, however, is only possible from the time of knowledge of a concrete violation of the law. If we become aware of such infringements, we will remove the respective content immediately.

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Our website contains links to external third-party websites, the contents of which are beyond our control. Therefore, we cannot assume any liability for these external contents. The respective provider or operator of the linked pages is always responsible for their contents. The linked pages were checked for possible legal infringements at the time of linking. Illegal contents were not recognisable at the time of linking. However, permanent monitoring of the linked pages' content is unreasonable without concrete evidence of a law infringement. If we become aware of any infringements, we will remove such links immediately.

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# PRIVACY STATEMENT

## COLLECTION AND STORAGE OF PERSONAL DATA AS WELL AS TYPE AND PURPOSE OF THEIR USE WHEN VISITING THE WEBSITE

When visiting our website, information is automatically sent to the server of the website by the browser used on your device. This information is stored temporarily in a so-called log file. The following information is recorded without your intervention and stored until automated deletion:

- IP address of the computer making the request,
- date and time of access,
- name and URL of the retrieved file,
- website from which access is made (referrer URL),
- the browser used and, if applicable, the operating system of your computer as well as the name of your access provider.

We process these data for the following purposes:

- To provide reliable access to the website,
- to ensure the user-friendliness of our website,
- the evaluation of system security and stability as well as
- for other administrative purposes.

This data processing takes place on the legal basis of art. 6 para. 1 sentence 1 lit. f DSGVO. Our legitimate interest results from the purposes for data collection listed above. Under no circumstances do we use the data collected for the purpose of drawing conclusions about you personally.

## WHEN USING THE CONTACT FORM

For any questions, we offer the possibility to get in touch with us via a contact form provided on the website. It is necessary to provide a valid e-mail address for us to know who sent the request and to be able to answer it. Further information can be provided as desired.

Data processing used to establish first contact is carried out in accordance with art. 6 para. 1 sentence 1 lit. a DSGVO on the basis of your voluntary consent. The personal data collected through the contact form will be automatically deleted after your request has been processed.



## DATA SHARING

Your personal data will not be shared with third parties for purposes other than those listed below. We will only pass on your personal data to third parties if:

- You have given your explicit consent in accordance with art. 6 para. 1 sentence 1 lit. a DSGVO,
- the disclosure, pursuant to art. 6 para. 1 sentence 1 f DSGVO, is necessary to assert, exercise or defend legal claims and there is no reason to assume that you have a predominantly legitimate interest in not disclosing your data,
- in the event that a legal obligation exists for the transfer pursuant to art. 6 para. 1 sentence 1 lit. c DSGVO, and
- this is legally permissible and required by art. 6 para. 1 sentence 1 lit. B DSGVO for the processing of contractual relationships with you.
- Your data will not be transferred to third countries.

## COOKIES

We do not use cookies on our websites.

## WEB ANALYTICS

On the basis of art. 6 para. 1 sentence 1 f DSGVO, Unidiom does not use any analytics and tracking tools to statistically record or optimise the use of this website.

## RIGHTS OF AFFECTED PERSONS

You have the right:

- to request information about your personal data processed by us in accordance with art. 15 DSGVO. In particular, you may request information about the purposes of processing, the category of personal data, the categories of recipients to whom your data have been or will be disclosed, the planned storage period, the existence of a right to rectification, deletion, restriction of processing or objection, the existence of a right of appeal, the origin of your data, if these have not been collected by us, and the existence of automated decision-making including profiling and, if applicable, detailed information about them;



- to request the immediate rectification of incorrect data or the completion of your personal data stored by us in accordance with art. 16 DSGVO;
- to request the deletion of your personal data stored by us in accordance with art. 17 DSGVO, unless the processing is necessary to exercise the right to freedom of expression and information, to fulfil a legal obligation, for reasons of public interest or to assert, exercise or defend legal claims;
- pursuant to art. 18 DSGVO, to restrict the processing of your personal data if you dispute the accuracy of the data, if the processing is unlawful but you decline its deletion and we no longer need the data, but you require them to assert, exercise or defend legal claims or you have filed an objection to the processing pursuant to art. 21 DSGVO;
- pursuant to art. 20 DSGVO, to receive the personal data you provided to us in a structured, current and machine-readable format or to request its transfer to another person responsible;
- in accordance with art. 7 para. 3 DSGVO to revoke your consent to us at any time. As a result, we are no longer allowed to continue processing data based on this consent in the future and
- to complain to a supervisory authority pursuant to art. 77 DSGVO. In general, you can contact the supervisory authority of your usual place of residence or work or the relevant authority in Bautzen.

## SUPERVISORY AUTHORITY

The address of the supervisory authority for Data Protection and Freedom of Information in Bautzen is:

Contact details and links:	Landratsamt Bautzen (District Office), Bahnhofstraße 9, 02625 Bautzen, Germany
Contact person:	Mathias Stache
Telephone:	+49 3591 5251-87100
Fax:	+49 3591 5250-87100
E-Mail:	<a href="mailto:datenschutz@lra-bautzen.de">datenschutz@lra-bautzen.de</a>



## RIGHT OF OBJECTION

In the event that your personal data are processed on the basis of legitimate interests pursuant to art. 6 para. 1 sentence 1 lit. f DSGVO, you have the right to object to the processing of your data in accordance with art. 21 DSGVO, for reasons arising from your particular situation or if you have opposed to direct advertising. In the latter case, you have a general right of objection without stating a particular situation which we will implement accordingly. If you wish to exercise your right of revocation or objection, simply send an e-mail to [info@unidiom.com](mailto:info@unidiom.com).

## DATA SECURITY

Data transmission on the Internet carries risks: Information that you send to an operator by e-mail without encryption may be intercepted, stored and misused by third parties. You can tell if an individual page of our website is transmitted in encrypted form by the display of a key or closed lock symbol in your browser.

## RELEVANCE AND CHANGES TO THIS DATA PRIVACY STATEMENT

This data privacy statement is valid as of May 2018.

As we are working continuously to improve our website and services, as well as due to any possible changes in legal or regulatory requirements, it may become necessary to amend this data privacy statement.

Singwitz, May 2018

